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IN REPLY DLSC-LDT
REFER TO

FEB 04 1999

MEMORANDUM FOR EXECUTIVE TEAM

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SUBJECT: Editorial Change to Joint Travel Regulation (JTR)

This memorandum reflects a change to the JTR issued by the Per Diem, Travel and Transportation Allowance Committee (PDTATAC):

A PDTATAC letter of January 29, 1999, transmitted a change to the JTR, Appendix I, by removing the current Art A and inserting the attached (enclosure) revised Part I in its place and redesignating Part B as Part II.

The change adopts changes to the State Department Standardized Regulations Section 632 SEA; Section 632.4 (C) special rules for subsistence expense allowance, Lease coverage; Section 631 .b household effects and POV; and Section 631aa(3) Air freight payments during an ordered/authorized departure. The changes are effective 22 January 1999. This change should appear as printed change 402 of the JTR, dated 1 April 1999.

This JTR change is accessible via the DLA travel web page at www.supply.dla.mil/travelpage. See the Policies & Regulations link to the *Per Diem, Travel, and Transportation Allowance Committee* link.

Please ensure that all personnel receive this JTR editorial change as soon as possible. If further information is required, my point of contact is Mrs. Deborah L. Beckner at (703) 767-3622 or DSN 427-3622.

BENNIE E. WILLIAMS
Colonel, USA
Chief, Transportation (Policy)

attachment